



The Inns of
Court College
of Advocacy

ICCA Student Societies and Clubs Policy

Last updated: February 2025

Introduction

Part Two of the ICCA Bar Course involves intensive study over a relatively short time-period. Most students may not wish to join a student society or club during this phase, preferring instead to focus on their studies. Nevertheless, the ICCA is happy for students to form societies or clubs in line with the below policy.

Forming an ICCA Student Society, Group or Club

For the purposes of this policy, a 'group' may refer to a student society, club or group. The ICCA will consider ratification of student groups if they demonstrate that they meet the following criteria:

- The group must fulfil the role and purpose of an ICCA group; building community and offering activities and/or educational opportunities that enrich the student body.
- The purpose of the group should be unique and not have any significant overlap with the ICCA student-led Advocacy Committee, the ICCA Education Committee or an already existing group.
- The group must meet a minimum level of student interest (demonstrated via student endorsements at the application stage). See below.
- Operation of the group by its members should have the potential to be sustainable and self-sufficient in the long-term.

Students who would like to form a group ratified by the ICCA must follow the below application process:

Complete an application form

The first step in creating a new student group is to fill out an application form (available [here](#)). To do this, students will need the following:

- The group name and an outline of the main activities anticipated to be run during the term dates of Part Two.
- Details of the group **President** and **Treasurer**:
 - ◆ The President will have overall responsibility for the group and will delegate tasks to other members to ensure smooth running of the group.
 - ◆ The Treasurer will make financial decisions for the group and is responsible for ensuring its economic viability. Please note however that the ICCA will not fund a group's activities, and any funding raised or accumulated is the responsibility of the group. No debt will be attributed to the ICCA.
 - ◆ It is permitted for the group President and Treasurer to be the same person.
 - ◆ The form must be accompanied by endorsements from a minimum of five students currently enrolled on Part Two of the Bar Course.

Due to the relatively short nature of the Part 2 course, applications for student groups should be made as soon as possible after the start of Part 2 teaching. [The application form can be found here.](#)

Next steps

Once submitted, the application form will be considered by the Bar Course Leader and a decision will be communicated by the Registry Team to the applicant(s).

Where the ICCA determines that a Group application has not met the criteria to be ratified, applicants may appeal to the Dean of the ICCA within seven days of the decision. The decision of the Dean will be final.

Handover of groups to future cohorts

At the end of Part Two teaching, students will have the option of adding their ratified group to a record of ICCA groups, so that the incoming Part Two cohort can pick up a group should they wish to.